

Cambridge 11

TEST 1 SECTION 1

OFFICIAL: Hello?

WOMAN: Oh, hello. I wanted to enquire about hiring a room in the Village Hall, for the evening of September the first.

OFFICIAL: Let me just see ... Yes, we have both rooms available that evening. There's our Main Hall - that's got seating for **200** people. Or there's the Charlton Room ...

Example

WOMAN: Sorry?

OFFICIAL: The **Charlton** Room - C-H-A-R L-T-O-N. That's got seating for up to one hundred.

Q1

WOMAN: Well, we're organising a dinner to raise money for a charity, and we're hoping for at least 150 people, so I think we'll go for the Main Hall. How much would that cost?

OFFICIAL: Let's see. You wanted it for the evening of September 1st?

WOMAN: Yes, that's a Saturday.

OFFICIAL: So from six pm to midnight that'd be **£115** - that's the weekend price, it's £75 on weekdays.

Q2

WOMAN: That's all right.

OFFICIAL: And I have to tell you there's also a deposit of £250, which is returnable of course as Iona as there's no damage. But we do insist that this is **paid in cash**, we don't take cards for that. You can pay the actual rent of the room however you like though - cash, credit card, cheque ...

Q3

WOMAN: Oh, well I suppose that's OK. So does the charge include use of tables and chairs and so on?

OFFICIAL: Oh, yes.

WOMAN: **And what about parking?**

OFFICIAL: **Yeah, that's all included.** The only thing that isn't included is ... you said you were organising a dinner?

Q4

WOMAN: Yeah.

OFFICIAL: Well, you'll have to pay extra for the kitchen if you want to use that, it's £25. It's got very good facilities - good quality cookers and fridges and so on.

WOMAN: OK, well I suppose that's all right. We can cover the cost in our entry charges.

OFFICIAL: Right. So I'll make a note of that. Now there are just one or two things you need to think about before the event. For example, **you'll have to see about getting a licence if you're planning to have any music during the meal.**

Q5

WOMAN: Oh, really?

OFFICIAL: It's quite straightforward, I'll give you the details later on. And about a week or ten days before your event you'll need to contact the caretaker, that's Mr Evans, **to make the arrangements for entry** - he'll sort that out with you. **Q6**

WOMAN: And do I give him the payment as well?

OFFICIAL: No, you do that directly with me.

WOMAN: Right. Now is there anything I need to know about what happens during the event?

OFFICIAL: Well, as you'll be aware, of course the building is no smoking throughout.

WOMAN: Of course.

OFFICIAL: Now, are you having a band?

WOMAN: Yes.

OFFICIAL: Well, they'll have a lot of equipment, so rather than using the front door they should **park their van round the back and use the stage door there** . You can open that from inside but don't forget to lock it at the end. **Q7**

WOMAN: OK.

OFFICIAL: And talking of bands, I'm sure I don't need to tell you this, but you must make sure that no one fiddles about with the black box by the fire door - that's a system that cuts in when the volume reaches a certain level. It's a legal requirement.

WOMAN: Sure. Anyway, we want people to be able to talk to one another so we don't want anything too loud. Oh, that reminds me, well be having speeches - are there any microphones available?

OFFICIAL: Yeah. Just let the caretaker know, he'll get those for you. Right, now when the event is over we do ask that the premises are left in good condition. So there's **a locked cupboard and you'll be informed of the code you need to open that** . It's got all the cleaning equipment, brushes and detergent and so on. **Q8**

WOMAN: Right. So what do we need to do after everyone's gone? **Sweep the floors** I suppose? **Q9**

OFFICIAL: **Well, actually they have to be washed, not just swept** . Then you'll be provided with black plastic bags, so all the rubbish must be collected up and left outside the door. **Q9**

WOMAN: Of course. Well make sure everything's left tidy. Oh. and I forgot to ask. **I presume we can have decorations in the room?** **Q10**

OFFICIAL: **Yes, but You must take them down afterwards.** **Q10**

WOMAN: Sure.

OFFICIAL: And the chairs and tables should be stacked up neatly at the back of the room

WOMAN: I'll make sure I've got a few people to help me.